

# Sunshine Committee

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## Job Description

This committee is to let our members know that we are thinking of them in their times of need. To bring a little sunshine.

## Responsibilities

Send cards to members that have been ill and/or in the hospital

Send bereavement cards for loss of immediate family members

Purchase plants for those that are laid up at home or in the hospital

\*NOTE – in order to provide a consistent look and feel for all job descriptions, please use the fonts and styles contained in this document. Also, please include the following in the responsibility section: *“As your job evolves, please note changes to your responsibilities in this document.”*