

YCMGA Board Meeting Minutes

February 21nd 2018

The President called the meeting to order at 10:02 on 2/21/18

IN ATTENDANCE:

Nancy Woodworth	<i>Tonia Beebe</i>	Donn Callaham
Pat Fritz	Tom Canales	<i>Gail Price</i>
<i>Heather Stoven</i>	<i>Ruth Estrada</i>	<i>Gene Nesbitt</i>
<i>Sue Nesbitt</i>	<i>Rita Canales</i>	<i>Linda Mason</i>
<i>Rekha Loomba</i>	<i>Apryl Garmon</i>	<i>Polly Blum</i>
<i>Diane Lockwood</i>	<i>Terry Hart</i>	
<i>Susanne Beukema</i>	<i>Marilyn MacGregor</i>	

Secretary's notes for January: Minutes were not approved, as Diane Lockwood had a number of concerns re: the notes. Diane questioned the inclusion of Secretary's minutes in the *Grapevine* and the accuracy of the content of the notes. The board agreed that Secretary's notes will no longer be in the *Grapevine*, but instead will be emailed to every MG member by Jade at the end of every month from now on. Secretary's notes were approved with last change noted.

Treasurer's Report: Carol sent all financial reports out earlier this month.

Heather Report: Heather discussed scheduling for the classes on 2/22/18 because of pending weather conditions. She cancelled the a.m. class for that day; the p.m. class (vertebrates) is now scheduled for the morning of 3/15/18 instead of the online module. The online module is to be completed by students at home, and the potluck will stay as scheduled. This year trainees have been helping in the greenhouse, and have signed up to help to help with SIG.

Announcements & Correspondence: Pat has requested 150 nursery maps for possible distribution at SIG. The next Board meeting will again be on the 21st of March. In April the normal schedule will resume. She also announced that there will be random board-only meetings when necessary. Gene told us they must be on one particular topic, and that notes must be taken. A student class representative will be on the board of directors beginning in April; the person has been picked but her name is being kept a secret.

Education/Outreach Committee: There will be a clinic at the *Native* Plant Sale on March 3rd and 4th. Enough people have signed up for this, and all other clinics are on signup.com. Fuchsia Festival is April 7th, and on the first Friday in May and all Saturdays in May two people will be needed at Newberg High School. Kraemer's and Garden Fair booths are being set up, and Heather will be doing another tree talk at Linfield in late May or June. Right now the focus is on SIG.

Community Garden: Work has begun at the garden. Spinach, peas, and Walla Walla onions have been planted. Tomato seeds are sprouting and will as soon as weather permits be transplanted. YCAP received 36 pounds of greens and leeks on 2/15/18. On Monday Cascade Irrigation began trenching and installing pipe for the water system extension. There are 27 returning 2017 personal gardeners, 4 returning Seed-to-Supper participants, and 10 new gardeners from the wait list for 2018. MV Advancements (formerly Mid-Valley Workshop) will be using the all-access beds. We will have, hopefully, 5 new Seed-to-Supper gardeners.

OMGA representatives: Both representatives will be attending the next meeting of the OMGA, which will be March 5th at the Marion County Extension Office.

Publicity: Tom has been keeping the YCMGA website current; SIG publicity is ongoing, with distribution of plant sale signs and posters for display at businesses being handed out. All materials are in the MG office, and people are needed to distribute posters in small (*but important*) towns nearby. The resource manual on the web—the only one available to Tom—is severely out of date. The 2018 manual was completed and printed but not yet supplied to Tom. On the website Tom has made an up-to-date list of all committee chairs, which he updates regularly. It was clarified that the "Policy and Procedures" manual is not part of the "Resource Manual," but a separate entity. Policy manual summarizes responsibilities of each committee, including timeline for Education/outreach committee. The Resource Manual does not include descriptions of committee responsibilities but instead has contact information and a cursory overview. Pat still has to send out another request for a reply from some of the committee chairs.

Seed-to-Supper is up and running. 3 classes are scheduled in March (in Newberg and Sheridan) and in McMinnville in April. There are 17 Master Gardeners as instructors, including 5 trainees. Community support is improving, and The Japanese School in Sheridan might do a class for kids. YCAP is supportive, but does not have enough employees to help contact groups, which needs to be done in McMinnville and Newberg.

Spring into Gardening: Everything is ready to go. Sue will obtain a mini-college flier, to be distributed at SIG. Plant Sale fliers, Master Gardener information, OSU material, and community garden fliers will be available. A stuff-the-envelopes meeting will be held at Canales' home. 70 people have registered (about usual for this time of year), and Tonia has assembled 25 baskets for door prizes! There are so many raffle items donated that a notice is being sent out that no more are needed.

Plant Sale Committee: The contract with the fairgrounds for 2018 has been signed. We lost about 50% of vendors because of the change of dates (required by the fairgrounds). Because of the later date, signs will be posted 3 weeks before the sale, rather than the usual 2 weeks.

Perennial Propagation: Annual seeding has begun.

Mentoring Committee: (See changes to schedule under “Heather Report”). Heather will check out the offsite location for the class at Cooperative Ministries, and even put out signs directing MG’s to the location. In the future we would like to add committee members (who are not necessarily mentors). Eileen resigned from the mentoring committee and will focus on office training and the herbarium.

Policy & Procedures Committee: Tara is putting the available information on Word^R, as it has been received in many forms (including even handwritten). Pat is going through the draft, and will again contact committee chairs who have not responded.

Scholarship Committee: All the pertinent materials are now on the web, and all schools have been contacted. The FFA money donated last year is to be given to McMinnville FFA students (past and present) as the priority. Future scholarships will probably not have that stipulation, as the former FFA students graduate.

Field Trips: There will be a tour of the vegetable gardens at the Allison Inn, led by Master Gardener Anna Ashby, who manages the garden. Tour-attendees will have the option of buy-your-own lunch at the Allison, for which Polly strongly suggests saving up your money. There is no sign-up for the tour.

Unfinished Business:

The 3-year-term idea is now the “**Transition Plan.**” The intent of the plan is to encourage committee turnover, giving more people a chance to be committee chairs. A plan is in the works. Pat fervently hopes that OMGA (instead of her) will complete the necessary IRS form, and file with the Oregon Attorney General. Due to the incorporation which was performed this year

the IRS requires proof of nonprofit status; we do not want to have forms in limbo. Katherine of OMGA is to notify Pat re: what is due and when.

New Business: In January YCMGA will vote on 2018 Board of Directors **meeting dates**. Tom Canales motioned that the meetings will be on the second Wednesday of each month (except August) and Rita Canales seconded the motion. Pat will reserve the auditorium for those dates. The **Grapevine** will continue the traditional schedule of an issue every month, except for August. Though Pat facetiously suggested 24 issues a year, Nancy made the motion that there be 11 issues, Rita seconded the motion, everyone agreed.

Resource Manual should have a committee. The past president is responsible for updating it, but certainly can delegate the task. Polly suggested everyone get a copy of the resource manual, so a printed copy will always be in the MG office. Online, the committee chairs will have the ability to update their committee’s material. No one else will be permitted to edit. Tom, Donn, and Rita all volunteered to be members of the new manual committee.

Awards Committee: Nancy, Rita, and Anna would like others to help on the committee. There are 5 OSU awards to nominate; last year no one met the criteria for state MG award. All award submissions are due on May 15th, so the committee will begin to function after SIG is over. The awards committee will announce the criteria and nominees for 2018, including for the 4 available grants. The “Search for Excellence” award needs much preparation, and should be started sooner. The membership is asked to begin thinking of people to nominate for the various awards.

At 11:41 a.m. Tom motioned for adjournment, Rita seconded the motion, and that was the end.

